



## GSA Councillor Nomination Form

- This form is to be used only by students in programs where there is no departmental student society that already chooses its GSA councillors. Please see opposite side for more information on determining if this is the correct form for you.
- All nominators must be graduate students registered in the department of the candidate.
- For more information, questions or concerns email GSA VP Operations: [vpo@gsacarleton.ca](mailto:vpo@gsacarleton.ca)

<b>CANDIDATE'S NAME</b>	SIGNATURE	STUDENT #
DEPARTMENT & DEGREE	EMAIL	PHONE
PHYSICAL MAIL ADDRESS	CITY, PROVINCE	POSTAL CODE

1 <sup>ST</sup> NOMINATOR'S NAME	SIGNATURE	STUDENT #
DEPARTMENT & DEGREE	EMAIL	PHONE

2 <sup>ND</sup> NOMINATOR'S NAME	SIGNATURE	STUDENT #
DEPARTMENT & DEGREE	EMAIL	PHONE

#	NAME (PLEASE PRINT)	STUDENT #	DEPARTMENT	SIGNATURE
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**FOR GSA OFFICE USE ONLY:**

<b>DATE &amp; TIME RECEIVED</b>	<b>RECEIVED BY</b>	<b>COMMENTS</b>
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# GSA Councillor Nomination Form

**GSA Council is composed of representatives from every department, institute, and school at Carleton University offering graduate degree programs. Serving as a councillor is a great way to be an active member of your student association, to get involved in campaigns, and to meet others who care about graduate student issues.**

## Councillor Duties

GSA Council meets once monthly September-April and at least twice May-August. Councillor terms run from September to August. Councillors are expected to regularly attend these meetings or find a proxy from their department should they be absent. In addition, councillors:

- Report to Council on activities and issues among their constituents;
- Report to their constituents on the activities of the GSA and University;
- Serve on at least one GSA committee *and/or* volunteer for GSA and graduate student events over the fall and winter terms

## Eligibility

Graduate students who are currently registered with the Faculty of Graduate and Post-doctoral Affairs (FGPA) are eligible to serve as a councillor. This includes part-time and graduate diploma students.

## Selection Process

A nomination form is required and should be submitted to the GSA (6<sup>th</sup> floor Unicentre) by the deadline. For programs with fewer than 25 registered full-time graduate students, one councillor is allotted; for programs with greater than 25 registered full-time graduate students, two councillors are allotted. **An election may be required if there are more nominees than positions available.**

### **Important!**

**All interested candidates should check with their department to find out if there is a departmental student society.**

Some graduate departmental student societies hold their own nomination and election process to determine their GSA Councillor(s). Please check with your department's graduate supervisor or administrator to determine if a graduate student society with an alternative councillor selection process exists in your department.

For more information, questions or concerns, contact the GSA Vice President Operations:  
[vpo@gsacarleton.ca](mailto:vpo@gsacarleton.ca)

If your department chooses councillors through a separate departmental society process you are required to fill out a **Departmental Student Society Representative to GSA Council Application** (available at the GSA Office 6<sup>th</sup> floor, Unicentre) and should disregard this form.