



Graduate Students' Association

Local 78, Canadian
Federation of
Students

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Invitation Letter – Become a GSA Councillor

Dear Graduate Students,

Are you interested in being a part of the GSA by serving as a Councillor? Many departments are missing one, if not both, GSA representatives. As a Councillor, you contribute directly to the functioning of the GSA, and better assist all graduate students at Carleton. As a Councillor, you will attend monthly Council meetings, act as a liaison between the GSA Executive and your department, and help create and pass motions, events, and initiatives for all graduate students.

Beside your valuable engagement, councillors are eligible for a \$20.00 credit per council meeting attended, up to a maximum of \$160.00 for both the fall and winter terms. A councillor may use attendance at summer Council meetings (May-August preceding the current Council term) to count toward their attendance. **These credits can be claimed, at any time, for departmental events, plans, and activities.**

All graduate students who are currently registered with the Faculty of Graduate and Post- doctoral Affairs are eligible to serve as councillors. This includes part-time and graduate diploma students.

Councillor Duties:

GSA Council meets once monthly September-April and at least twice May-August. Councillor terms run from September to August. Councillors are expected to regularly attend these meetings or find a proxy from their department should they be absent. In addition, councillors:

- Report to Council on activities and issues among their constituents.
- Report to their constituents on the activities of GSA Council.
- Serve on at least one GSA committee *and/or* volunteer for GSA and graduate student events over the fall and winter terms.

For more information on how to become a councillor and what forms need to be filled out and submitted to the GSA Vice-President Operations, please visit our website at <https://gsacarleton.ca/nomination-forms-proxies-councillor-credits/>.

If you have any questions, comments, concerns, would simply like more information, or would like to check if your department is properly represented, please contact the GSA VPO at vpo@gsacarleton.ca.

Kimberley Keller
(Vice President Operations)